

Job Description
Development Director
Rivers Without Borders
(March 2008)

Job Title: Development Director
Wage: \$22,000 + benefits
Reports to: Steering Committee
Time of Work: ~50% FTE
Classification: Hourly position - nonexempt

Position Summary:

The Development Director is an experienced, creative, and highly motivated professional with proven success in meeting fundraising goals. The ideal candidate has worked with small communities, First Nations, tribal, local and federal governments, and has experience in conservation work. S/he has a track record of successful fund development and knows the array of foundations that support conservation in British Columbia and Alaska. (S)he is a seasoned staff and volunteer manager, with a deep understanding of environmental issues, particularly in the transboundary region.

This is a part-time professional position with Rivers Without Borders. This position will involve some travel and can be based between Seattle and Whitehorse. The Development Director will report to and work with the Executive Director and be responsible for developing and managing RWB's Fundraising strategy.

Rivers Without Borders:

Rivers Without Borders is a guardian of the northern transboundary region, where the most northwesterly rivers in British Columbia empty into Southeast Alaska. Geographically the region extends from the Unuk River in the south to the Tatshenshini-Alsek drainage in the north, and from the coastal rainforest of the Tongass National Forest in the west to the boreal highlands of the Spatzizi Plateau in the east. If any region captures the essence of "the wild" that lives in every North American's imagination, this is it. It is an area of vast, rugged and incredibly diverse watersheds. It is populated by iconic and increasingly rare wildlife like grizzly bears, wolves, caribou, mountain goats, and all species of wild Pacific salmon. There are few intact wilderness ecosystems of such size and integrity left in the world, making the ecological health of this region internationally significant. The remoteness and sparse human inhabitation that help make this region emblematic of Canada's wilderness identity also create unique challenges for its protection. There are few local caretakers in a region with an abundance of ecological riches that is paralleled only by its mineralization and energy resources. RWB has taken up the challenge to inform and mobilize Canadians and Americans about this vast and largely unknown wild place, partnering with the small local communities that must inevitably be the promoters and long-term stewards of the region. We do so in the face of a new gold rush that threatens to bring economic boom and bust, wilderness fragmentation and ecological degradation to this irreplaceable region.

General Responsibilities:

- Assist with development of annual fundraising strategy to achieve organizational goals
- Ensure the implementation of fundraising strategy
- Research and seek out new fundraising opportunities
- Advise and assist Executive Director in stewardship and cultivation of fundraising prospects

- Act as liaison to Foundations and Corporations ensuring that each Foundation is contacted quarterly
- Raise money; prepare grant proposals and reports for Foundations and Corporations
- General oversight of fundraising, monitor report schedule and ensure report deadlines are met
- Create and follow budget within the constraints of the overall RWB budget
- Prepare reports on fundraising results for Steering Committee meetings
- Visit prospective and existing funders, and participate in funder site visits to Transboundary region.

Qualifications:

- At least five years experience with a wide range of nonprofit organizations, ideally in both the US and Canada
- Formal training in Fundraising including professional development or other relevant training
- 2-3 years minimum fundraising experience, 5 years desirable
- Demonstrated success at Foundation and Corporate grant writing
- Strong analytical, organizational and research abilities
- Excellent interpersonal and communication skills (verbal and written)
- Must be a highly motivated and persistent self- starter, able to work without supervision
- Excellent time management skills and attention to detail, with ability to prioritize and meet deadlines
- Aware of and familiar with environmental issues in the Pacific North West

Application Process:

Send cover letter explaining how your experiences and skills match this position; resume; writing sample; and contact and relationship information for three references to Ben Kirkpatrick, Interim Executive Director at the address or email listed below. This position will remain open until filled.

Our programs and employment are open to all. We don't discriminate on the basis of age, gender, race, national origin, ethnicity, religion, sexual orientation or disability in any of its policies or programs. We offer a diverse, team-based environment, competitive salaries and an excellent benefits package. Additional information about us can be found on our website at www.riverswithoutborders.org.

Ben Kirkpatrick
 Interim Executive Director
 Rivers Without Borders
 419 6th St. Room 221
 Juneau, AK 99801
ben@riverswithoutborders.org